



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY OF BRISBANE CITY COUNCIL  
SPECIAL MEETING  
THURSDAY, DECEMBER 14, 2017  
BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE**

**6:30 P.M. CLOSED SESSION (*To Be Held in the Large Conference Room*)**

- A. Approval of the Closed Session Agenda**
- B. Public Comment. Members of the public may address the Councilmembers on any item on the closed session agenda**
- C. Adjournment into Closed Session**
- D. Conference with Legal Counsel regarding pending litigation; SFPP, LLC vs. City of Brisbane, pursuant to Government Code Section 54956.9**
- E. Conference with legal counsel--Anticipated litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (One potential case)**

**CLOSED SESSION REPORT OUT**

City Attorney Roush reported out that Council provided direction to staff regarding Closed Session Item D regarding pending litigation with SFPP, LLC. Council did not take action and did not provide any direction regarding Closed Session Item E regarding anticipated litigation.

**SUCCESSOR AGENCY MEETING**

The Successor Agency Meeting was called to order by Chairperson Liu at 7:48 pm and adjourned at 7:57 p.m.

**CALL TO ORDER –IMMEDIATELY FOLLOWING THE SUCCESSOR AGENCY MEETING- PLEDGE OF ALLEGIANCE**

Mayor Liu called the City Council Special Meeting to order at 7:58 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers present: Conway, Davis, Lentz, O’Connell, newly elected CM Cunningham and Mayor Liu

Councilmembers absent: None

Staff present: City Clerk Padilla, City Manager Holstine, Administrative Services Director Schillinger, City Attorney Roush, Community Development Director Swiecki, City Engineer Breault, and Police Chief Macias

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

CM O’Connell made a request to amend the agenda and move Mayor/Council Matters Item E to the next meeting and to close the meeting in memory of San Francisco Mayor Edwin Lee. CM Lentz made a request to amend the agenda and close the meeting also in memory of Belmont Councilmember Eric Reed.

CM O’Connell made a motion, seconded by CM Lentz, to adopt the agenda as amended.

**ORAL COMMUNICATIONS NO. 1**

**CONSENT CALENDAR**

- A. Approve City Council Minutes of October 30, 2017**
- B. Approve City Council Minutes of November 2, 2017**
- C. Approve City Council Minutes of November 16, 2017**
- D. Approve Resolution 2017-62 in Support of State Legislation Senate Bill 705 (Allen) to Phase-Out the Use of Polystyrene Foam in Food Take-out Containers Statewide**
- E. Approve Award of a Contract to Construct a Photovoltaic System on the Roof of City Hall**
- F. Open Space and Ecology Committee Report of Accomplishments**

After some Council discussion and acknowledging the hard work of the Open Space and Ecology Committee, CM Conway made a motion, seconded by CM O'Connell to approve Consent Calendar Items A-F. The motion was carried unanimously by all present.

Ayes: CM Conway, Davis, Lentz, O'Connell and Mayor Liu

Noes: None

Absent: None

## **NEW BUSINESS**

### **A. Recognize Outgoing Mayor Lori S. Liu for Her Service**

Recognitions were presented from Congresswoman Speier's Office, Senator Jerry Hill, Assembly Member Kevin Mullin and from Mayor Pro Tem Conway on behalf of the Brisbane City Council.

Councilmembers thanked Mayor Liu for her dedication and service.

### **B. Comments and Observations by Outgoing Mayor Lori Liu, including some perspectives on the Baylands**

Mayor Liu commented on her years of service and thanked her constituents, colleagues, staff, and family. She also shared her perspectives on the Brisbane Baylands Project.

### **C. Consider adoption of Resolution No. 2017-59 adopting the County of San Mateo Certification of Votes and declaring results of Measure D at the Municipal Election held on November 7, 2017**

CM Conway made a motion, seconded by CM O'Connell, to adopt Resolution No. 2017-59 adopting the County of San Mateo Certification of Votes and declaring results of Measure D at the Municipal Election held on November 7, 2017

Ayes: CM Conway, Davis, Lentz, O'Connell and Mayor Liu

Noes: None

Absent: None

### **A. Consider adoption of Resolution No. 2017-60 adopting the County of San Mateo Certification of Votes and declaring results of Measure E at the Municipal Election held on November 7, 2017**

CM Conway made a motion, seconded by CM Davis to adopt Resolution No. 2017-60 adopting the County of San Mateo Certification of Votes and declaring results of Measure E at the Municipal Election held on November 7, 2017 .

Ayes: CM Conway, Davis, Lentz, O'Connell and Mayor Liu  
Noes: None  
Absent: None

**B. Consider adoption of Resolution No. 2017-61 adopting the County of San Mateo's Certification of Votes and declaring results to fill 3 three-year term Council Seats at the General Municipal Election held on November 7, 2017**

CM Conway made a motion, seconded by CM Davis to adopt Resolution No. 2017-61 adopting the County of San Mateo's Certification of Votes and declaring results to fill 3 three-year term Council Seats at the General Municipal Election held on November 7, 2017.

Ayes: CM Conway, Davis, Lentz, O'Connell and Mayor Liu  
Noes: None  
Absent: None

**C. Administration of Oath of Office of Newly-elected Councilmembers**

City Clerk Padilla administered the Oath of Office to newly elected Councilmember Karen Cunningham and re-elected Councilmember Cliff Lentz.

**D. Election of New Mayor and Mayor Pro Tem**

CM Lentz made a motion, seconded by CM Davis, to elect CM Conway to serve as Mayor. The motion carried unanimously by all present.

Ayes: CM Cunningham, Davis, Lentz, O'Connell, and newly elected Mayor Conway  
Noes: None  
Absent: None

CM Lentz made a motion, seconded by CM Cunningham, to elect CM Davis to serve as Mayor Pro Tem. The motion carried unanimously by all present.

Ayes: CM Cunningham, Davis, Lentz, O'Connell, and newly elected Mayor Conway  
Noes: None  
Absent: None

**E. Administration of Oath of Office of Newly-elected Mayor and Mayor Pro Tem**

City Clerk Padilla administered the Oath of Office to newly elected Mayor W. Clarke Conway and to newly elected Mayor Pro Tem Madison Davis.

**F. Comments and Observations by Incoming Mayor W. Clarke Conway, including some perspectives on the Baylands**

Mayor Conway thanked his family and constituents for their support and made comments on the importance of the coming year and their honor in serving as Mayor. Mayor Conway also shared his perspectives on the Baylands.

The newly elected Councilmember Karen Cunningham and re-elected Councilmember Cliff Lentz thanked their constituents and family for their support and expressed their honor in serving the citizens of Brisbane.

*Break for Refreshments*

**ORAL COMMUNICATIONS 2**

Barbara Ebel thanked the City for hiring a full time Sustainability Management Analyst and asked some clarifying questions regarding Measure D.

**STAFF REPORTS**

**A. City Manager's Report on upcoming activities**

No report was made by the City Manager at this time.

**MAYOR/COUNCIL MATTERS**

**A. County-wide Assignments/Subcommittees Reports**

Councilmembers reported their activities regarding the Infrastructure Subcommittee, the SFO Roundtable, the HEART Board, and the Peninsula Traffic Congestion Relief Alliance.

**B. City Council Meeting Schedule and Scheduling the City Council Goal Setting Workshop**

The next City Council Meeting is scheduled for January 4, 2018 and the City Council Goal Setting Workshop is scheduled for Sunday, February 25, 2018.

**C. City Selection Committee Appointments**

Appointments for the City Selection Committee Meeting of December 15, 2017 were discussed. Mayor Conway is the voting member for the City Selection Committee, and Mayor Pro Tem Davis will be the alternate.

**D. Written Communications**

The following Non-Baylands Correspondence was received November 17, 2017 to December 14, 2017:

Don and Diane Francis (dated 10/20/17)  
Open Space and Ecology Committee (11/21/17)

**E. Review Council Subcommittee and County Assignment List and make necessary changes (*This portion of the Council Meeting will be held in the Large Conference Room*)**

Mayor/Council Matters Agenda Item E was cancelled and not discussed. The item will be discussed at the next City Council Meeting of January 4, 2018.

**ADJOURNMENT ---TO BE IMMEDIATELY FOLLOWED BY THE BRISBANE HOUSING AUTHORITY CLOSED SESSION**

CM O'Connell made a motion, seconded by CM Davis, to adjourn the meeting. The motion was carried unanimously by all present. The meeting was adjourned at 9:50 p.m.

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Ingrid Padilla, City Clerk